



EXTRA-CURRICULAR LEARNING EXPERIENCE (ELE/EAB) BRIEFING

INTRODUCTION TO ELE (EAB)

- The extra-curricular activities which prepare you to become leaders through experiential learning will introduce you to the theories and practices involved in leading and working in teams, providing you with opportunities to exercise your leadership skills, learning to work as a team and at times, to work independently.
- Such skills are important and indispensable to future employers.
- The course focuses on the extra-curricular activities that provide students with invaluable learning opportunities to increase your **competencies** and **self-confidence**.

INTRODUCTION TO ELE (EAB)

- **The Extra-Curricular Learning Experience (ELE)** course is compulsory for every student of UCSI degree programmes.
- Extracurricular Learning Experience (ELE) highlights the importance of experiential learning (i.e. outside classroom learning) that enables students to exercise pertinent soft skills like leading and managing teams, articulating ideas, strategic planning, and evaluation skills.

• 21ST CENTURY SKILLS • NECESSARY FOR SUCCESS

Foundational Literacies



Literacy



Numeracy



Financial Literacy



Scientific Literacy



ICT Literacy



Cultural & Civic Literacy

Competencies



Critical Thinking



Problem Solving



Creativity



Exchanging Information



Collaboration

Character Qualities



Curiosity



Initiative



Persistence



Adaptability



Leadership



Social & Cultural Awareness

WHAT YOU NEED TO KNOW?

- Academic Credits
- Events
- Report
- Points
- Event Submission
- Final Submission
- Grade

ACADEMIC CREDITS

ELE has 3 levels, and each level is 1 worth credit only.

No	ELE Level	Minimum Points Accumulation	Academic Credit Hour Earned
1	MPU 3411 (EAB 100)	100	1
2	MPU 3421 (EAB 200)	100	1
3	MPU 3431 (EAB 300)	100	1

EVENTS

The points can be earned in any of the following ways:

- Your participation in student development talks, seminars, workshops and other approved events.
- Your involvement in student clubs, associations and sports activities.
- Competition at all levels.
- Your volunteer work with the local community.

Please ask if you're not sure whether it can be used or not.

EVENTS

There are certain criteria to complete your ELE:

- **Each level must include at least one competition.**
- **For EAB 300, you must participate in at least one committee, either in an MPI event, an MPI club event, or a club position.**
- Students **who do not meet the criteria will fail**, even if they have more than 100 points from other events.
- **Each event must be at least 1 hour long.**

CONDITION TO PASS

No	ELE Level	Ccompetition	Committee	Points	Result
1	MPU 3411 (EAB 100)	1	No	≥ 100	Pass
2	MPU 3421 (EAB 200)	1	No	≥ 100	Pass
3	MPU 3431 (EAB 300)	1	1	≥ 100	Pass

REPORT

- A report must be written for each event
- You may submit your report in typed or hand-written format (neat handwriting is required) on the forms provided.
- Describe the events and activities that you had participated in. Please share your experiences, knowledge, and skills gained through this activity based on **9 LEARNING OUTCOMES/ GRADUATE ATTRIBUTES.**

REPORT

- **Plagiarism** of other people's work and your own work is **STRICTLY** prohibited.
- Relevant proof of participation is required e.g. certificate of completion, selfie/ photo showing your participation in the event etc. (If unsure, pls. check with Student Affairs Officer)

- The report form can be downloaded from the MPI website.:
- Life at MPI > for UCSI students > ucsi-extra-curricular-learning-experience-programme > EAB event & Activity Record form.
- UCSI Extra-Curricular Learning Experience Programme – Methodist Pilley Institute
- You can use Microsoft word to open and edit the report.

Event and Activity Record			
Event/Activity	:		
Organized by	:		
Date	:	Time: _____	
Event/Activity Level :	Club & Association	<input type="checkbox"/>	University <input type="checkbox"/>
	National	<input type="checkbox"/>	International <input type="checkbox"/>
State	<input type="checkbox"/>		
Position held	:		
Duration of Service :			
<p align="center">SELF REFLECTION</p> <p>Describe the events and activities that you had participated in. Please share your experiences, knowledge, and skills gained through this activity. (Not more than 200 words) Please attach photo/ proof of participation.</p>			
<p><i>*This form must be submitted to SAO within 7 working days after the event. Late submission will not be accepted.</i></p>			
<p align="center">FOR STUDENT USE ONLY</p> <p>I hereby acknowledge that all the information I have provided above is true, correct and complete. I agree that if any of this information is found to be false or incomplete, SAO reserves the right to take the necessary action or reject the submission.</p>			
Name:	_____	Date:	_____
Signature:	_____		
<p align="center">FOR THE USE of CLUB or ASSOCIATION'S PRESIDENT and ADVISORY ONLY</p> <p>I hereby certify that the information given above has been verified and found to be correct and accurate.</p>			
C&A President :	_____	(Name)	_____ (Signature)
C&A Advisor :	_____	(Name)	_____ (Signature)
ECA Points Accumulated :	_____		

Event and Activity Record

Event/Activity	:	<input type="text"/>			
Organized by	:	<input type="text"/>			
Date	:	<input type="text" value="10 Jan 2023 - 11 Jan 2023"/>	Time:	<input type="text" value="9.00 am – 11.00 am"/>	
Event/Activity Level :		Club & Association	<input type="text"/>	University	<input type="text"/>
		National	<input type="text"/>	International	<input type="text"/>
Position held	:	<input type="text"/>			
Duration of Service :		<input type="text"/>			

SELF REFLECTION

Describe the events and activities that you had participated in. Please share your experiences, knowledge, and skills gained through this activity. (Not more than 200 words) Please attach photo/ proof of participation.

ACTIVITY AND EVENT TIME

Time will not be calculated for the following activities:

- Meeting
- Preparation
- Venue visitation

Event and Activity Record

Event/Activity :

Organized by :

Date :

Time:

Event/Activity Level :

Club & Association

☐

University

☐

State

☐

National

☐

International

☐

Position held :

Duration of Service :

SELF REFLECTION

Describe the events and activities that you had participated in. Please share your experiences, knowledge, and skills gained through this activity. (Not more than 200 words) Please attach photo/ proof of participation.

EVENT / ACTIVITY LEVEL

Event/ Activity Level	
Club & Association	Open to club or association member only.
University	Open to all MPI students or outsider within Sibu.
State	Open to whole Sarawak.
National	Open to whole Malaysia.
International	Open to anyone include those outside from Malaysia.

Event and Activity Record

Event/Activity : _____

Organized by : _____

Date : _____ Time: _____

Event/Activity Level : Club & Association ☐ University ☐ State ☐
National ☐ International ☐

Position held :

Duration of Service : _____

SELF REFLECTION

Describe the events and activities that you had participated in. Please share your experiences, knowledge, and skills gained through this activity. (Not more than 200 words) Please attach photo/ proof of participation.

EVENT / ACTIVITY LEVEL

Position Held
President
Deputy President
Secretary
Treasurer
Committee member
Participant

Duration of Service : _____

SELF REFLECTION

Describe the events and activities that you had participated in. Please share your experiences, knowledge, and skills gained through this activity. (Not more than 200 words) Please attach photo/ proof of participation.

**This form must be submitted to SAO within 7 working days after the event. Late submission will not be accepted.*

FOR STUDENT USE ONLY

9 LEARNING OUTCOMES:

- i. Effective Communication Skills
- ii. Creative and Critical Thinking Abilities
- iii. Ethical and Civic Responsibility
- iv. Knowledge of Disciplines
- v. Interpersonal Skills
- vi. Lifelong Learning
- vii. Engage Global Citizen
- viii. Leadership
- ix. Entrepreneurship and Management Skills

Effective Communication Skills	<p>Activities that enhance the ability to present information in a highly coherent manner across different contexts, for example:</p> <ul style="list-style-type: none"> • Individual presentation • Story/ plan writing
Creative and Critical Thinking Abilities	<p>Activities that enhance the ability to analyze, assess, and utilize different thinking skills to determine the value of information and ideas, for example:</p> <ul style="list-style-type: none"> • Generating new business idea • Strategic analysis of the environment
Ethical and Civic Responsibility	<p>Activities that enhance the ability to function as responsible individuals with ethical values who is accountable to the local, national, and international community, for example:</p> <ul style="list-style-type: none"> • Community services • Humanitarian activities
Knowledge of Disciplines	<p>Activities that enhance the ability to demonstrate sound understanding of concepts, theories and skills with effective application in relevant areas, for example:</p> <ul style="list-style-type: none"> • Lecture/ Seminar on GST

Interpersonal Skills	Activities that enhance the ability to work effectively and productively as a member of a group, for example: <ul style="list-style-type: none">• Team activities• Networking session
Lifelong Learning	Activities that encourage the attitude of having a high regard for and commitment to continuous learning
Engaged Global Citizen	Activities that enhance the ability to function in an international context with a deep appreciation for diversity, for example: <ul style="list-style-type: none">• Cultural shows• International party
Leadership	Activities that enhance the ability to lead in different contexts to innovate and create change, for example: <ul style="list-style-type: none">• Experience sharing by established leaders• Assuming leadership role (committee members)
Entrepreneurship and Management Skills	Activities that enhance the ability to create and restructure a context and/ or an organization to innovate and generate business ideas, for example: <ul style="list-style-type: none">• Fund raising activities/ event• Entrepreneurs Talk• Assuming management role (committee members)

Event and Activity Record

Event/Activity	:	Webinar of 5 secret of highly employable Youth Post MCO		
Organized by	:	Talentbank Digital Career Festival 2020		
Date	:	12.05.2020	Time:	10:00-11:30am
Event/Activity Level	:	Club & Association <input type="checkbox"/>	University <input type="checkbox"/>	State <input type="checkbox"/>
		National <input type="checkbox"/>	International <input checked="" type="checkbox"/>	
Position held	:	Participant		
Duration of Service	:	N/A		

SELF REFLECTION

Describe the events and activities that you had participated in. Please share your experiences, knowledge, and skills gained through this activity. (Not more than 200 words) Please attach photo.

I had learned some graduate attributes from participating in the webinar provided by Talentbank Digital Career Festival 2020 to know the 5 secret of highly employable Youth Post MCO.

Knowledge of disciplines

Through the webinar, I knew that the 8 job skills and 4D which are decision, direction, destination and discipline to succeed in the workplace and even in life. I had learned that the correct way should I do during the interview and shows my strength is the must.

Effective communication skills

In the webinar, I had understood that fresh graduates need to learn more language for their strength and also can communicate with more people effectively such as French, Japanese, French and so on instead of the English language only.

Entrepreneurship and management skills

Through the research conducted by Harvard University from the webinar, I had known that 85% of the job success is having well-developed soft skills such as daring to take a risk and as a volunteer for working for an organization without salary to get experience to make the necessary decision.

Engaged global citizen

I had understood that the effects of COVID-19 on economy and individuals such as the global health crisis, the economic crisis in the world and political changes around the world.

Creative and critical thinking abilities

Critical thinking is one of the job skills. In the webinar, I had understood that need to think out of the box such as the solution to a business challenge. Always be excited to learn more about the new skills and also be critical of what can you do differently to succeed or having a new normal lifestyle.

** This form must be submitted to SAO within 3 working days after the event. Late submission will not be accepted.*

SELF REFLECTION

Describe the events and activities that you had participated in. Please share your experiences, knowledge, and skills gained through this activity. (Not more than 200 words) Please attach photo.

I know more about **leadership**. Being a leader is not easy work. For example, the speaker, Shirley needs to lead the 17 team members to produce delicious soy sauce. I learn **entrepreneurship and management skills**. A leader needs to collaborate with the team members to achieve the targets. The workloads are needed to be assigned appropriately to each member in order to finish the works on time. Besides, **effective communication skills** are necessary in order to help the leader to solve the problem faced by each team member while they do their own works. However, **creative and critical thinking abilities** are very important in the food industry because the new idea is badly needed to produce different and good quality products to meet the needs of customers. Then, I learned about the **lifelong learning skills**. Throughout the sharing, I realize that the speaker learn new knowledge through Google while she switches her job from the bank industry to the food industry. This spirit is worth learning.

**This form must be submitted to SAO within 3 working days after the event. Late submission will not be accepted.*

FOR STUDENT USE ONLY

Event and Activity Record

Event/Activity : Husky Busky Virtual Run – Malaysia
Organized by : JomRun
Date : 16June-16July 2020 Time: _____
Event/Activity Level : Club & Association ☐ University ☐ State ☐
National ☐ / International ☐
Position held : Participant
Duration of Service : _____

SELF REFLECTION

Describe the events and activities that you had participated in. Please share your experiences, knowledge, and skills gained through this activity. (Not more than 200 words) Please attach photo.

- Ethical and Civic Responsibility – We need to stay at home for exercising due to Covid 19 to decrease the risk of getting disease to protect other people.
- Effective Communication Skills – I had asked my friends to join the events so that they can exercise at the home and not need go to the outside.
- Lifelong learning – This event gives an opportunity of exercising to me at home.

*photo is attached at below

E-Ticket

Show your QR code to the staff



HBVRM781

Name
Brandy Sia
T-Shirt Size
S
NRIC / Passport No
990415135798
Nationality
Malaysia



Husky Busky Virtual
Run - Malaysia

Period
16 Jun 2020 12:00 am - 16 Jul 2020 11:59
pm (GMT +08:00)

My activity

Day Week Month

Monday, 22 June
930 steps

Tuesday, 23 June
572 steps

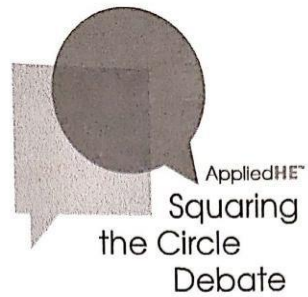
Wednesday, 24 June
1,314 steps

Thursday, 25 June
816 steps

Friday, 26 June
1,555 steps

Saturday, 27 June
851 steps

Sunday, 28 June
2,762 steps



Season 1 Episode 4

**So-called 'soft' skills are more crucial
than subject knowledge**

This is to certify that

Vincent Ling

has attended the AppliedHE Squaring the Circle Debate
on 07 October 2020

Ms Mandy Mok
Founder & CEO



**Fig. 1 Certificate of
completion**

**Fig. 2
Screenshot**

The screenshot shows a game interface with a grid of letters and symbols. The grid is as follows:

X	D	-
C	R	E
=	B	+
	I	
	T	

Below the grid, there are four options for the equation:

- ☐ Debit > Credit
- ☐ Debit = Credit
- ☐ Debit ≠ Credit
- ☐ Debit < Credit

At the bottom, it says "Game Joining: a locked" and "The game is locked - no one else can join".

11:31

... 68

Close

Participants (41)

Search



Evelyn Wong Ee Shin (me)



MPI DOREEN (Host)



Allen Ling



Amelia Ting



Angel Sia



augustine hii



Brandy



CHIU ZHI KONG



Connie Ngieng Weng Shing



Invite

10:27



+60 11-5556 8806

(last seen today at 09:20)

NO REPORT

Messages and calls are end-to-end encrypted.
No one outside of this chat, not even WhatsApp,
can read or listen to them. Tap to learn more.

Good Morning 😊 This message
is from MPI 😊 Thank you for your
registration 😊

Topic: Building Wealth Thro Share
Investment
Time: Oct 30, 2020 11:30 AM
Singapore

Join Zoom Meeting
<https://us02web.zoom.us/j/84257567245?pwd=SVRhTzRlczEyY0pNdVlTnR6VFoxQT09>

Meeting ID: 842 5756 7245
Passcode: 623512

I am looking forward to your
favourable reply. Thank you and have
nice day 😊

09:54



Type a message



Event and Activity Record

Event/Activity	:	Webinar of positioning yourself to land high-paying job through personal branding		
Organized by	:	Talentbank Digital Career Festival 2020		
Date	:	21.05.2020	Time:	10:00 - 11:30am
Event/Activity Level :	Club & Association	<input type="checkbox"/>	University	<input type="checkbox"/>
	National	<input type="checkbox"/>	International	<input checked="" type="checkbox"/>
Position held	:	Participant		
Duration of Service :	:	N/A		

SELF REFLECTION

Describe the events and activities that you had participated in. Please share your experiences, knowledge, and skills gained through this activity. (Not more than 200 words) Please attach photo.

I had learned some graduate attributes from participating in the webinar provided by Talent bank Digital Career Festival 2020 to know about positioning yourself to land high-paying jobs through personal branding.

Lifelong learning

Through the webinar, I knew that branding self is lifelong learning. Always learn some new skills to build credibility and makes people judge you as an expert who has the authority and having a good impression.

Effective communication skills

Through the webinar, I had understood that I must show energy and confidence while communicating with someone especially when the interview. Besides, body language also is a way to show confidence to make communication effectively such as head up and shoulder straight.

Engaged global citizen

In the webinar, I had noticed that COVID-19 had triggered 195 million job losses globally from the source of "the guardian".

Creative and critical thinking abilities

Think creative when creating a profile on LinkedIn to show your personal brand. A creative profile will make people even the company will judge you as a person who knows a lot of things and make a good impression.

Interpersonal skills

In the LinkedIn, can exchange the comment with anyone to increase personal brand. Then, create points of familiarity such as meeting director online and explore more same interest such as passionate on be leadership to build credibility and make a good impression.

Knowledge of disciplines

Through the webinar, I had learned the 3p to create personal brands which are presence, people and positioning. Besides, I had known personal branding will give some advantages to us such as attract ideal opportunities, demand for a higher salary and so forth.

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I hereby certify that the information given above has been verified and found to be correct and accurate.

C&A President : (Name) (Signature)

C&A Advisor : (Name) (Signature)

ECA Points Accumulated : _____

POINTS

- Category A1: Participation In Event
- $\text{Points} = \text{Exposure Level} + (\text{Learning Outcome} \times \text{Duration}) + \text{Duration}$

Exposure Level	Points
Club	1
University	2
State/Intervarsity	3
National	4
International	5

Learning Outcome	Points
1	3
2	4
3	5
4	6
5	7

Duration	Points
1-3 hours	3
4-6	4
7-9	5
10-12	6
>12 hours	7

POINTS

Example 1:

Peter participated in a seminar talk with the following details:

- Organised by MPI.
- Time: 3.00 pm – 5.00 pm.
- He wrote a report highlighting 4 learning outcomes.

$$\begin{aligned}\text{Points} &= \text{Exposure Level} + (\text{Learning Outcome} \times \text{Duration}) + \text{Duration} \\ &= 2 + (6 \times 3) + 3 \\ &= 23\end{aligned}$$

POINTS

Example 2:

Leong Wei joined orientation camp with the following details:

- Organised by MPI.
- Time: 7 Jan 2023, 8.00 am – 8 Jan 2023, 12.00 pm.
- He wrote a report highlighting 5 learning outcomes.

$$\begin{aligned}\text{Points} &= \text{Exposure Level} + (\text{Learning Outcome} \times \text{Duration}) + \text{Duration} \\ &= 2 + (7 \times 7) + 7 \\ &= 58\end{aligned}$$

POINTS

- Category A2: Participation In Competition
- Points = Exposure Level × Competition Position

Exposure Level	Points
Club	2
University	4
State/Intervarsity	6
National	8
International	10

Competition Position	Points
Participants	2
4 th place/semi-finalists	4
3 rd place	6
2 nd place/finalist	8
1 st place/champion	10

POINTS

Example 3:

Judy participated a badminton competition with following details:

- Organised by MPI badminton club.
- Open to MPI only.
- She lost and wrote a report highlighting 5 learning outcomes.

Points = Exposure Level \times Competition Position

$$= 4 \times 2$$

$$= 8$$

POINTS

Example 4:

Judy participated a badminton competition with following details:

- Organised by Ministry of Higher Education (MOHE).
- Open to University Students in Malaysia.
- She lost and write a report highlighting 3 learning outcomes.

Points = Exposure Level \times Competition Position

$$= 8 \times 2$$

$$= 16$$

POINTS

Example 5:

Judy participated a photo competition with following details:

- Organised by Ministry of Higher Education (MOHE).
- Open to University Students in Malaysia.
- She won the 1st place and write a report highlighting 3 learning outcomes.

Points = Exposure Level \times Competition Position

$$= 8 \times 10$$

$$= 80$$

POINTS

- Category B1: Leadership Position

Post Held	Student Council	Associations/Clubs/Societies
President	65	50
Deputy President	55	45
Secretary	40	30
Assistant Secretary	40	30
Treasurer	40	30
Cabinet Member	40	30
Committee Member	40	15
Member	Not Applicable	10

POINTS

- Category B2: Organising Events/Competition
- Points = [Exposure Level + (Learning Outcome × Duration) + Duration]
× Post Hold

Exposure Level	Points
Club	1
University	2
State/Intervarsity	3
National	4
International	5

Learning Outcome	Points
1	3
2	4
3	5
4	6
5	7

Duration	Points
1-3 hours	3
4-6	4
7-9	5
10-12	6
>12 hours	7

Post Hold	Points
Organising Chairperson	1.5
Organising Vice Chairperson	1.4
Committee	1.3
Supporting Committee	1.2

POINTS

Example 6:

Thomas is orientation camp event president and event with following details:

- Organised by MPI.
- Time: 7 Jan 2023, 8.00 am – 8 Jan 2023, 12.00 pm.
- He wrote a report highlighting 5 learning outcomes.

Points = [Exposure Level + (Learning Outcome × Duration) + Duration] × Post Hold

$$= [2 + (7 \times 7) + 7] \times 1.5$$

$$= 87$$

POINTS

Example 7:

Thomas is church's youth committee, and he organised an event with following details:

- Organised by XXX Church.
- Time: 7 Jan 2023, 8.00 am – 8 Jan 2023, 12.00 pm.
- He wrote a report highlighting 5 learning outcomes.
- He want to earn EAB300 committee points.

Points = 0. Reason: Committee only limited to MPI events, clubs and activities.

POINTS

- Extra points cannot be carried forward to the next ELE levels
- ELE points are calculated based on the registered semester date.

Semester date	ELE events date
3 Jan 2023 – 5 May 2023	Start from 3 Jan 2023

- Committee participation **is limited** to MPI events, club events, and club positions only

EVENT PROCESS

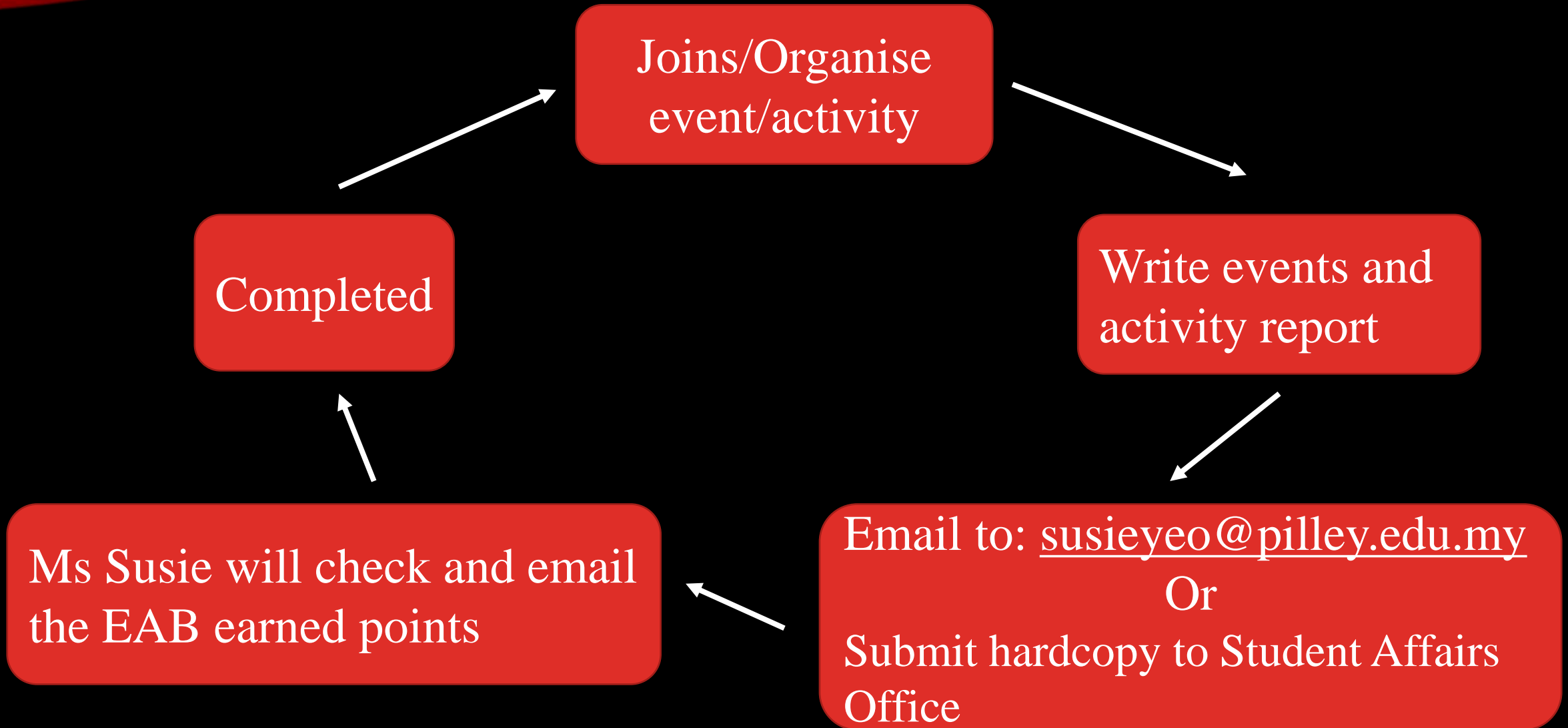
Joins/Organise
event/activity

Completed

Write events and
activity report

Ms Susie will check and email
the EAB earned points

Email to: susieyeo@pilley.edu.my
Or
Submit hardcopy to Student Affairs
Office



SUBMISSION

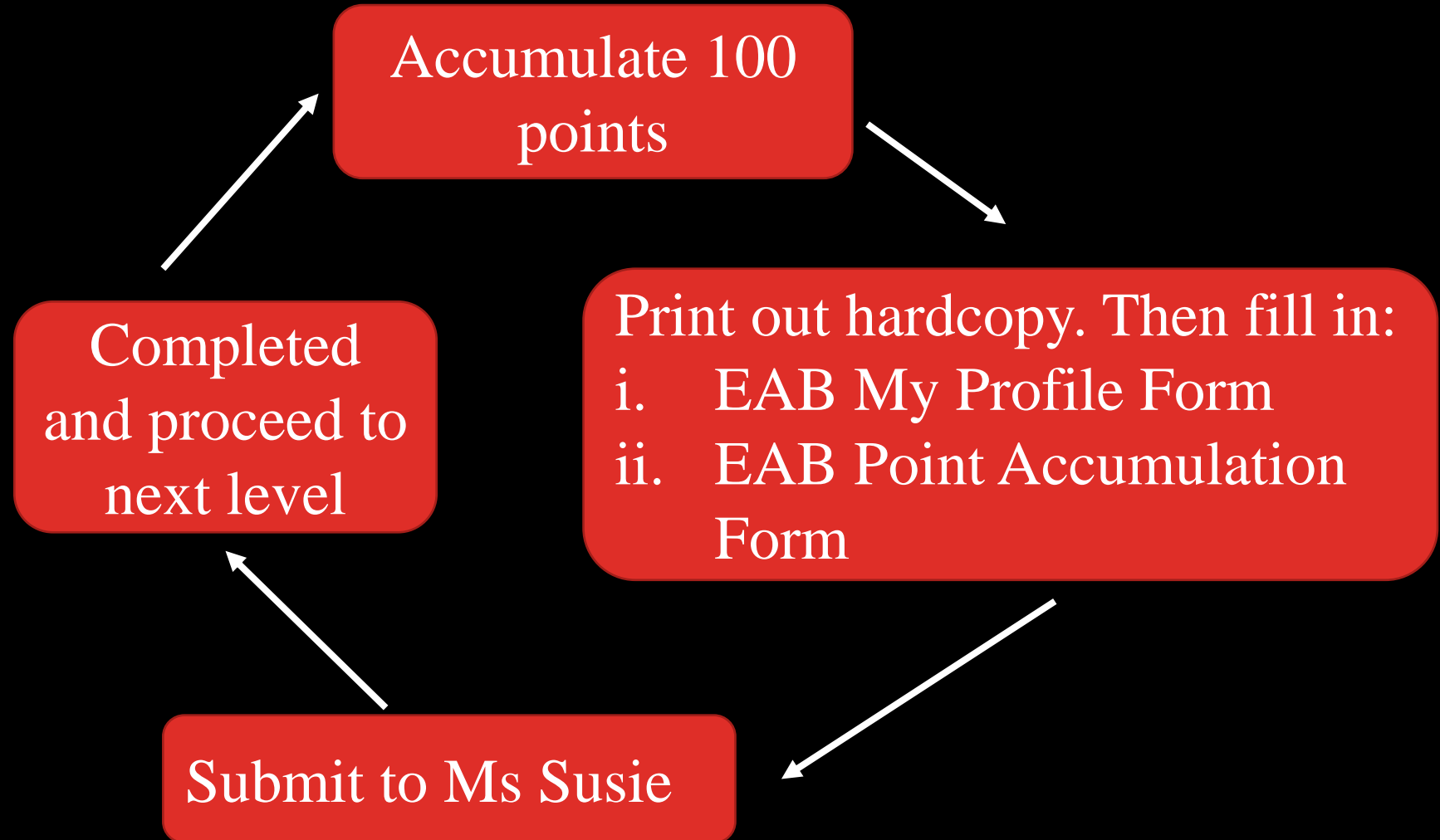
- Students will have a minimum of 2 semesters and a maximum of 3 semesters to accumulate points, starting from the semester they register for the subject, as per the table below:

Subject registered on:	Can Submit on	Deadline submission
January semester 2023	May semester 2023	Sept Semester 2023
May semester 2023	Sept Semester 2023	January semester 2024
Sept Semester 2023	January semester 2024	May semester 2024

- The submission date is usually in the middle of the semester.

FINAL SUBMISSION PROCESS

- Make sure to participate in at least one competition
- For EAB 300: Make sure to have a committee role (only in MPI club or MPI events)



My Profile

Student Name	:	_____	<div>Photo</div>	
Gender	:	_____ Religion :		_____
Student ID	:	_____		
Programme	:	_____		
Year	:	_____ Semester :		_____
Contact Number:		_____		
Home Address	:	_____		
Email Address	:	_____		

Self Evaluation

This form is to be completed and submitted to Student Affairs Office (SAO) upon completion of:

Course Name: _____

Course Code: _____

The 9 criteria below are the key elements of a graduate's attributes.

Please give yourself a rating on a scale of 1 - 5.

"1" being the lowest and "5" the Highest level of achievement.

No.	Graduate Attributes	Self-Evaluation Scale									
1.	Effective Communication Skills	1	<input type="checkbox"/>	2	<input type="checkbox"/>	3	<input type="checkbox"/>	4	<input type="checkbox"/>	5	<input type="checkbox"/>
2.	Creative and Critical Thinking Abilities	1	<input type="checkbox"/>	2	<input type="checkbox"/>	3	<input type="checkbox"/>	4	<input type="checkbox"/>	5	<input type="checkbox"/>
3.	Ethical and Civic Responsibility	1	<input type="checkbox"/>	2	<input type="checkbox"/>	3	<input type="checkbox"/>	4	<input type="checkbox"/>	5	<input type="checkbox"/>
4.	Knowledge of Disciplines	1	<input type="checkbox"/>	2	<input type="checkbox"/>	3	<input type="checkbox"/>	4	<input type="checkbox"/>	5	<input type="checkbox"/>
5.	Interpersonal Skills	1	<input type="checkbox"/>	2	<input type="checkbox"/>	3	<input type="checkbox"/>	4	<input type="checkbox"/>	5	<input type="checkbox"/>
6.	Lifelong Skills	1	<input type="checkbox"/>	2	<input type="checkbox"/>	3	<input type="checkbox"/>	4	<input type="checkbox"/>	5	<input type="checkbox"/>
7.	Engaged Global Citizen	1	<input type="checkbox"/>	2	<input type="checkbox"/>	3	<input type="checkbox"/>	4	<input type="checkbox"/>	5	<input type="checkbox"/>
8.	Leadership	1	<input type="checkbox"/>	2	<input type="checkbox"/>	3	<input type="checkbox"/>	4	<input type="checkbox"/>	5	<input type="checkbox"/>
9.	Entrepreneurship and Management Skills	1	<input type="checkbox"/>	2	<input type="checkbox"/>	3	<input type="checkbox"/>	4	<input type="checkbox"/>	5	<input type="checkbox"/>

EAB MY PROFILE FORM

LEAB POINT ACCUMULATION FORM

ECA Point Accumulation Form*

[illegible]



GRADE

- The achievement target for all three ELE levels is Pass/Fail
- Your result will only show Pass/Fail, with no grade points.

CREDIT TRANSFER

- Credit transfer for ELE is stringent and generally not allowed. However, in certain circumstances, exemptions may be considered. The conditions are as follows:
 - As a student transferring from another institution to UCSI University, you may be exempted from a specific ELE module if you can provide evidence of active participation in Extra-Curricular Activities during your studies at any Higher Education Institution recognized by the authorities.

DEFERMENT

- Whenever students defer their studies, all ELE programs will NOT be deferred. Regardless of the deferment, students must drop their ongoing ELE subject at the registrar's office and re-add the ELE subject when they resume their studies.
- It is the student's responsibility to drop and add their ELE subject before and after their deferment. Students who do not drop their ELE subject before deferring are obligated to complete the subject based on the original timeline. Failure to do so will result in an "F" grade for that ELE subject, and the student will need to repeat the subject.

OTHERS

1. Points will not be allocated for course assignments/tasks. For example, University Life course projects.
2. To be awarded points, you must attend the particular event from the beginning until the end, show proof of participation of the event.
3. For certain event, points will only be allocated to you if you man a booth for a particular event and not for just visiting the booth.
4. There is no point allocation if you attend club meetings, competition trainings, and practices.
5. Points will not be allocated if the event learning outcomes are not related to the 9 Graduate Attributes.

OTHERS

Including but not limited to the following situation, ELE point will be forfeited:

1. Report is not submitted within 7 days after the end of the event, without valid reason.
2. Plagiarism found in the submitted report, 20% or more of the content in the event report is proved to be plagiarized from any sources.
3. Student participation is not recorded by the organising committee and no photo evidence is available to verify the attendance of a student.



Thanks.

Q & A