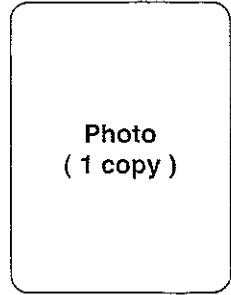


MALAYSIAN STUDENTS APPLICATION FORM

Student number (For office use)



Please tick (✓) the appropriate box to indicate the institution you wish to apply to:

Intake: Month Year Name of Applicant: _____

Please tick (✓) course(s) applying for :

HELP ACADEMY (HA)

- | | | |
|---|--|---|
| <input type="checkbox"/> Department of A-Levels | <input type="checkbox"/> Bachelor of Arts (Hons) Business (Marketing) | <input type="checkbox"/> Bachelor of Science (Hons) Banking & Finance |
| <input type="checkbox"/> Edexcel International A-Levels | | <input type="checkbox"/> Bachelor of Science (Hons) Economics |
| <input type="checkbox"/> Cambridge A-Levels | | <input type="checkbox"/> Others: _____ |
| <input type="checkbox"/> University of Derby 3+0 Programmes (Submitted to MQA for approval) | <input type="checkbox"/> University of London International Programmes | |
| <input type="checkbox"/> Bachelor of Arts (Hons) Accounting & Finance | <input type="checkbox"/> Bachelor of Science (Hons) Accounting & Finance | |
| <input type="checkbox"/> Bachelor of Arts (Hons) Business Management | <input type="checkbox"/> Bachelor of Science (Hons) Economics & Management | |

HELP COLLEGE OF ARTS AND TECHNOLOGY (HELP CAT)

- | | | |
|--|--|--|
| <input type="checkbox"/> Pre-U Programmes | <input type="checkbox"/> Anglia Ruskin University 3+0 Programmes | <input type="checkbox"/> University of London International Programmes |
| <input type="checkbox"/> HELP CAT Foundation Studies in Arts | <input type="checkbox"/> Bachelor of Science (Hons) Accounting & Finance | <input type="checkbox"/> Bachelor of Science (Hons) Accounting & Finance |
| <input type="checkbox"/> HELP CAT Foundation Studies in Science | <input type="checkbox"/> Bachelor of Arts (Hons) Business Management | <input type="checkbox"/> Bachelor of Science (Hons) Economics & Management |
| <input type="checkbox"/> Diploma Programmes | <input type="checkbox"/> Bachelor of Arts (Hons) Marketing | <input type="checkbox"/> Bachelor of Science (Hons) Mathematics & Economics |
| <input type="checkbox"/> HELP CAT Diploma in Accountancy | <input type="checkbox"/> Bachelor of Science (Hons) Computer Science | <input type="checkbox"/> Bachelor of Science (Hons) Economics & Finance |
| <input type="checkbox"/> HELP CAT Diploma in Business | <input type="checkbox"/> Bachelor of Science (Hons) Business Information Systems | <input type="checkbox"/> Professional Programmes |
| <input type="checkbox"/> HELP CAT Diploma in Business Information Systems | <input type="checkbox"/> MBA | <input type="checkbox"/> Certified Accounting Technician (CAT) |
| <input type="checkbox"/> HELP CAT Diploma in Electrical & Electronic Engineering | <input type="checkbox"/> Bachelor of Engineering (Hons) Electronics | <input type="checkbox"/> Association of Chartered Certified Accountants (ACCA) |
| <input type="checkbox"/> HELP CAT Diploma in Mechanical Engineering | <input type="checkbox"/> Bachelor of Engineering (Hons) Mechanical Engineering | <input type="checkbox"/> Others: _____ |
| <input type="checkbox"/> HELP CAT Diploma in Culinary Arts | | |
| <input type="checkbox"/> HELP CAT Diploma in Hotel Management | | |

HELP UNIVERSITY (HU)

- | | | |
|--|---|---|
| <input type="checkbox"/> HELP Matriculation Centre | <input type="checkbox"/> HELP Bachelor of Business (Finance) (Hons) | <input type="checkbox"/> HELP Bachelor of Information Technology (Hons) Mobile Computing |
| <input type="checkbox"/> HELP Foundation in Arts | <input type="checkbox"/> HELP Bachelor of Business (Marketing) (Hons) | <input type="checkbox"/> HELP Bachelor of Computer Science (Hons) Games & Interactive Media |
| <input type="checkbox"/> HELP Foundation in Science | <input type="checkbox"/> HELP Bachelor of Business Psychology (Hons) | <input type="checkbox"/> Department of Psychology |
| <input type="checkbox"/> Department of American Degree Program | <input type="checkbox"/> HELP Bachelor of Business (Entrepreneurship) (Hons) | <input type="checkbox"/> HELP Bachelor of Psychology (Hons) |
| <input type="checkbox"/> American Degree Transfer Program | <input type="checkbox"/> HELP Bachelor of Business (International Business) (Hons) | <input type="checkbox"/> HELP-Flinders Bachelor of Psychological Science (Hons) |
| <input type="checkbox"/> Department of Communication | <input type="checkbox"/> HELP Bachelor of Business (Human Resource Management) (Hons) | <input type="checkbox"/> Department of Education |
| <input type="checkbox"/> HELP Diploma in Communication | <input type="checkbox"/> HELP Bachelor of Management (Hons) | <input type="checkbox"/> HELP Foundation in TESL |
| <input type="checkbox"/> HELP Bachelor of Communication (Media Studies) (Hons) | <input type="checkbox"/> HELP Bachelor of Economics (Hons) | <input type="checkbox"/> HELP Diploma in Early Childhood Education |
| <input type="checkbox"/> HELP Bachelor of Communication (Marketing Communication) (Hons) | <input type="checkbox"/> Department of Law | <input type="checkbox"/> HELP Bachelor of Early Childhood Education (Hons) |
| <input type="checkbox"/> HELP Bachelor of Communication (Public Relations) (Hons) | <input type="checkbox"/> HELP Bachelor of Laws (Hons) | <input type="checkbox"/> HELP Bachelor of Arts TESL (Hons) |
| <input type="checkbox"/> School of Hospitality & Tourism | <input type="checkbox"/> UK Degree Transfer Programme (Law) | <input type="checkbox"/> HELP Intensive English Programme |
| <input type="checkbox"/> HELP Bachelor of Business (Hospitality Management) (Hons) | <input type="checkbox"/> Department of Information Technology | <input type="checkbox"/> Others: _____ |
| <input type="checkbox"/> HELP Bachelor of Tourism Management (Hons) | <input type="checkbox"/> HELP Diploma in Information Technology | |
| <input type="checkbox"/> Department of Business Studies | <input type="checkbox"/> HELP Bachelor of Information Technology (Hons) | |
| <input type="checkbox"/> HELP Diploma in Business | <input type="checkbox"/> HELP Bachelor of Information Technology (Hons) Business Information Management | |
| <input type="checkbox"/> HELP Bachelor of Business (Accounting) (Hons) | | |

Have you made any previous applications to the HELP Group? NO YES Please specify: _____

Were you previously a registered student at any other educational institution in Malaysia? NO YES _____
(Name of institution) If yes, specify year(s) _____

G : DECLARATION

1. I certify that the information given herein is true and correct, and I acknowledge that any false and/or incorrect information or documentary evidence may result in the cancellation of my enrolment in the program of study.
2. I understand that the offer letter issued to me will become void if I fail to submit all the relevant documents and pay the required course fees by the due date.
3. I agree to inform the Registrar in writing of any change in the information given herein, and I understand that HELP will not be held liable as a result of my failure to do so.
4. I understand and agree that HELP shall forfeit the security deposit paid by me if I remain inactive for one year without notifying the Registrar in writing.
5. I understand and agree that HELP shall cancel my student visa and notify the relevant government agencies/bodies if I remain inactive for one year without notifying the Registrar in writing. (This is applicable to foreign students only.)
6. I understand and agree that any fees, deposits and/or monies due to me that remain unclaimed for a period of one year or more from the date of my becoming inactive in my program of study, will be transferred to any nominated education or charitable fund without further reference to me.
7. I understand and agree to use the technology resources and facilities at HELP for educational, academic research and study purposes only, and HELP shall not be held liable for any violation of rules and regulations relating to those resources perpetuated by me.
8. I hereby agree and authorise HELP to release my personal information given herein to any authorised agencies and/or bodies of HELP or its business partners for the purpose of enrolment, educational evaluation, transfer of courses and any other administrative process; and to any relevant government bodies/agencies for enforcement of the law.
9. I authorise and grant HELP the right to use my personal information such as name, credentials, academic record, image, and spoken and written records of my activities at HELP, in posters, leaflets, brochures, advertisements, websites, films, electronic recordings and the like for the marketing and promotion of HELP's corporate image and programs of study, and/or any purposes incidental to it.
10. I understand and agree that HELP and its authorised representatives shall have unlimited use of, and exclusive rights, titles and interests including copyrights over, the materials mentioned in clause 8 herein, during and after my graduation from HELP.
11. I understand and agree that HELP shall release my examination results and my academic record to my parents and/or sponsor(s) as and when it is deemed necessary.
12. I understand and agree that if I revoke my consent to any of the terms specified in clauses 8, 9 & 10 herein, I must do so in writing to the Registrar of HELP, and that all actions taken by HELP prior to the revocation in exercise of their rights in respect of me will not be affected.
13. I understand and agree to comply with all policies, rules and regulations of HELP, including the rules and regulations of the respective departments, during my program of study at HELP.
14. I hereby declare that I have read and understood all the terms herein and agree to abide by them.

Applicant's Signature _____ Applicant's Name _____ Date _____

H : DECLARATION BY PARENT / GUARDIAN / SPONSOR IF THE APPLICANT IS BELOW 21 YEARS OF AGE

I, _____ hereby undertake to guarantee the good conduct of the applicant (student's name _____, reference no. _____) while he / she is studying at HELP University / HELP Academy / HELP College of Arts and Technology. I also agree to pay all fees by the due date to the institution on his / her behalf in accordance with the regulations of HELP University / HELP Academy / HELP College of Arts and Technology.

Signature of Parent / Guardian / Sponsor _____ Relationship _____ Date _____

I : CHECKLIST FOR APPLICANTS

1. Sections marked with an asterisk (*) MUST be completed upon submission of this form.
2. Documents marked with a double asterisk (**) MUST be submitted.
* For Section H, if the required signatory is not available at the time of submission of application, please ask for a photocopy of this checklist to be given to you (the applicant) to take home for signature and submit it to the Registry as soon as possible.

Please tick (✓) sections that are relevant / complete:

- | | |
|---|---|
| <input type="checkbox"/> Section A* - Personal particulars | <input type="checkbox"/> Section G* - Declaration |
| <input type="checkbox"/> Section B* - Details of parents, guardian or next of kin and financial sponsor | <input type="checkbox"/> Section H* - Declaration by parent(s)/sponsor(s) if applicant is below 21 years of age |
| <input type="checkbox"/> Section C* - Financial Resources | <input type="checkbox"/> Photocopy of IC** |
| <input type="checkbox"/> Section D - Academic Qualifications** | <input type="checkbox"/> Copies of academic certificates and transcripts / results** |
| <input type="checkbox"/> Section E - Non-Academic Qualifications | <input type="checkbox"/> Certified True Copies <input type="checkbox"/> Not Certified True Copies |
| <input type="checkbox"/> Section F - Accommodation | <input type="checkbox"/> Payment of Application Fee upon submission of form* |

FOR OFFICE USE ONLY

Recruitment agent, if applicable : _____ (Please print name in BLOCK LETTERS) Date: _____

Education advisor : _____ (Please print name in BLOCK LETTERS) Date: _____

Application received by : _____ (Please print name in BLOCK LETTERS) Date: _____

Application approved by:
HOD / Authorised Staff

Name: _____

Signature: _____

Date in: _____ Date out: _____

Comments: _____

- | |
|---|
| <input type="checkbox"/> Firm Offer |
| <input type="checkbox"/> Conditional Offer - Forecast Results |
| <input type="checkbox"/> Conditional Offer - see comments |
| <input type="checkbox"/> Reject |

English requirement: Yes No Comments: _____