



衛理畢理學院

Institut Methodist Pilley

(Owned and operated by Pilley Education Enterprise Sdn. Bhd.: 519437H)

Jalan Lily, P.O. Box 760, 96008 Sibul, Sarawak, Malaysia

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APPLICATION FOR CHALLENGE EXAMINATION

RETURN THIS APPLICATION TO:- The Head of Examination

Please read the notes overleaf before completing this form.

I. PARTICULARS OF STUDENT

Name _____

Student No.

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Programme Title

Intake	JAN	MAY	AUG
Year			

Department _____

Student Status: Full Time / Part Time

Address: _____

Day-time Contact Number: _____ Email Address: _____

II. APPLICATION DETAILS

I wish to apply to sit for challenge examination for the following course/s:-

NO	Course Code	Course Name	Acknowledged by lecturer	
			Signature	Date
1.				
2.				
3.				

Signature of student

Date of application

FOR OFFICE USE

III. DECISION OF FACULTY / DEPARTMENT

(Please tick the appropriate box)

Application is approved not approved

Signature _____
Head of Department

Date _____

NOTES TO STUDENTS

- The Challenge Examination is not a replacement for the **FINAL EXAMINATION** nor is it an alternative for you to undertake as self-study for the paper.
- It is granted only once. If absent from the Challenge Examination, there is no-resitting for the Challenge Examination unless you have a strong supporting reason for consideration to be made on extenuating circumstances.
- Seek the approval from the respective lecturer and Head of Department.
- Make a payment equivalent to the prevailing tuition fees of the course.
- Return the completed form to the Department of Examination for registration.
- The fee paid is non-refundable.
- The date of the Challenge Examination is usually scheduled on **the 1st Monday of the week 2 of the new semester.**
- The Challenge Examination has no course components i.e. will be marked out of 100%.
- Marks awarded in the Challenge Examination regardless whether it is higher or lower than the previous results, will supersede the marks obtained in the last registration for the course and print on the academic transcript.

FOR OFFICE USE

Application received on _____ by _____.

Challenge Examination application sent to HOD by _____ on _____.

*Approval / Disapproval notice to student by _____ on _____.

Date of Challenge Examination :- _____ Receipt No:- _____.

**delete as appropriate*