



STUDENT APPLICATION FORM

Please complete application form in full. Tick $\ \ \, \square$ wherever is applicable.

A. Personal Information		
Full Name as in NRIC / Passpo	rt	Gender
		Male Female
N.R.I.C (Malaysia Student)	Passport No. (International Students)	Nationality
		Malaysian Others (Please specify)
Date of Birth (dd/mm/yy)	Place of Birth	Marital Status
		Single Married Others (Please specify)
Permanent Address	Ma	niling Address (If different)
Postcode City	State	obile-phone No. Tel.No (H)
		-
Email Address		
Religion		
Muslim Christian	Hindu Buddhist	No Religion Others
Race (For Malaysian Only)		
Malay Chinese	Indian	Others
B. Enrolment Information	on	
ACCA Programmes	<u>Degree Programmes</u>	<u>Diploma Programmes</u>
ACCA Qualification	B.A.(Hons) in Accounti	ng Diploma in Accounting
Certified Accounting	(in condocration with ocea oniversity)	Diploma in Taxation
Technician (CAT)	B.A.(Hons) in Marketin	
	(in collaboration with UCSI University)	Diploma in Business Management
Short Programmes	B.Sc.(Hons) in Finance	and Diploma in Computer Science
TOEFL Express	Investment (in collaboration with UCSI University)	Diploma in Mobile Computing
IELTS Preparatory Cours		
Latanata English		Diploma in Business Information Systems
Intensive English		Diploma in Early Childhood Education
MUET		
Training Programme for	•	
Elderly Care Assistant		
Intake .		
January	May	July/Aug/Sep

C. Parent's / Guardian's Information			
Name of Father	Name of Mother		
N.R.I.C. or Passport No. (For Non-Malaysian)	N.R.I.C. or Passport No. (For Non-Malaysian)		
Occupation	Occupation		
Mobile-phone No.	Mobile-phone No.		
Permanent / Mailing Address			
Guardian's Information (If applicant is orphaned or parents are n	not traceable)		
Name of Guardian	N.R.I.C. or Passport No. (For Non-Malaysian)		
Relationship with the student	Occupation		
Trefactionship with the student			
Mobile-phone No. Tel No. (H/O)	Email Address		
-			
D. Emergency Contact			
Name of Person to Contact in Case of Emergency	Relationship with Applicant		
Mobile-phone No. Tel No. (H/O)	Email Address		
E. Education Backgroumd			
SPM UEC O-Level STPM A	A-Level Diploma Bachelor Degree		
Others (<i>Please Specify</i>)			
Name of the Last School / Institution attended:			
Company name and address, position held if currently employed			
F. Immigration Pass Information (For International	Students Only)		
Type of immigration pass / visa Social Student Dependent Diploi	matic Visa Expiry (dd/mm/yy)		
G. Hostel Accommodation			
Do you require lodging at MPI hostel?			
No			
Yes: Twin - No Aircond Twin - With Aircond	Quad - No Aircond Quad - With Aircond		
* If yes, please indicate the room you i	require on the box provided.		
H. Medical Condition / Disability			
Do you have any medical condition(s) / disability that require(s) s	pecial assistance?		
No Yes If Yes, please specify			

MPI recognizes the importance of protecting your personal information and is committed to the compliance of the Personal Data Protection Act 2010.

Please visit our website www.pilley.edu.my to view our commitment to protect your personal information.

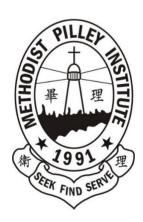
I. Fees and Refund Policies

- 1. The Registration Fee is strictly **NON REFUNDABLE** and payable during application. No application will be processed without the registration fee.
- 2. Malaysian Student Deposit, or International Student Deposit is only refundable upon completion of at least 1 year of full-time study at MPI or completion of a programme at MPI.
- 3. All fees must be paid within 14 working days of a semester. In the event of failure to settle any fees in accordance to the respective due date, a late-fee of RM 10 plus a penalty of RM 2/day will be charged unless written approval from the Principal has been granted.
- 4. In the event that a refund is requested, refund of paid tuition fees is made according to the time when the withdrawal is made/submitted.

Rate of Refund	During Long Semesters	During Short Semester
100%	Before semester commences	Before semester commences
60%	Within 3 weeks after semester commences	Within 1 week after semester commences
40%	4-6 weeks after semester commences	2-3 weeks after semester commences
0%	After the 6th week	After the 3rd week

		40%	4 6 Weeks diter series	er commences		2-3 weeks after semester commences	
		0%	After the 6th week			After the 3rd week	
A	Applicants are a	idvised to re	fer to MPI Student Handb	ook for further inf	ormation a	nd clarification.	
J	. Mode of	Payme	nt				
F	referred mod	de of payr	ment of fee are as follo	ws:			
	•		ft / Direct Deposit / Or t erprise Sdn Bhd " at Publi	-			
а		of paymen	t before payment due			ng print-out) must be submitted to the copy will only be accepted subject	
	K. Docum	ents / I	tems enclosed				
	Registrat	tion fee &	Deposit		Passp	ort-size photos (Dip - 2 ; Degree - 2 ; Int'l s	Student - 10)
Certified copy of national identity card				Certified copy of birth certificate			
	Certified copies of academic results / certificate (relevant to the entry requirement) Certified copy of school leaving certificate / school testimonial				/		
A	Additional ite	ems neede	ed from International	Students			
	Administ	tration Fee	2		Medio	cal Report	
		ed copies (are not in E	of academic results nglish)			ies of passport ing all used and marked pages)	
	L. Declara	ition by	Applicant				
l c	understand a reed or polic	and appre ies, rules a	ciate that Methodist P	illey Institute is	a Christia	ided in support of my application is to an institution that accepts students w I the policies, rules and regulations o	vithout regard to
	Si	ignature of i	Applicant			Date (dd/mm/yy)	
Т			Applicant / guardian / sponsor if	applicant is be	low the ag		
Т	o be signed b	by parent		applicant is be	low the ag		

Fees	Amount (RM)	Receipt No.	Collected by	Date
Registration Fee & Deposit (Malaysian)				
Registration Fee & Deposit (International)				
Administration Fee (International)				
Hostel Deposit				
Yes No If yes, state the name / company and address	ss of the agent			



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METHODIST PILLEY INSTITUTE

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